

Chancellor's Committee on the Status of Women-Staff Advocacy Meeting Minutes

Thursday, October 13, 2016, 12:00-1:00 p.m.
Room 1501, University Hall (UH) Building, 601 S. Morgan St. sevelt Rd.

Attendees

- Leslie Carnahan, CRWG
- Heather Cohen, LCSL
- Carolyn Feller, Dentistry
- Charmagne Herlien, Int'l Services
- Stephanie Thompson, CRWG
- Annmarie Vecchione, Campus Housing

2016-17 meetings (2nd Thursday of the month, alternating between East and West Campus

- 11/10/2016, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 12/08/2016, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 01/12/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 02/09/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 03/09/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 04/13/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 05/11/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608

Subgroups, 2016-17 activities

- Service event
 - Carolyn Feller, Leslie Carnahan, Annmarie Vecchione, Heather Cohen
- Panel: Women climbing up the career ladder at UIC
 - Anabelen Diaz, Kris Zimmermann, Leslie Carnahan, Heather Cohen
- CCSW Needs Assessment
 - Geen Tomko, Leslie Carnahan, Jacquelyn Jancius

I. **Mission:** The Staff Advocacy Subcommittee addresses issues of interest to female staff members at UIC, including opportunities for professional growth and career advancement and discussion of common concerns across the campus.

II. **CCSW Updates**

A. Budget

1. We have not received notification of a budget as of 10/13/2016

B. Needs assessment

1. Will discuss this with the general CCSW Committee to determine if this activity should be more inclusive
2. Can help us to better understand how to advocate for women on campus

III. **2016-17 Activities**

A. Service event

1. UIC Pop-Up Pantry collection drive

a) Logistics

- (1) Collection will be the week of 11/7
- (2) Final pick up from the POP UP team on Monday, 11/14
- (3) 4 collection stations on campus: DENT, DHSP, SSB, UH

b) ACTION ITEM: Confirm East Campus collection location (Annmarie)

c) ACTION ITEM: Collection point sponsors (Annmarie, Carolyn, Heather, and Leslie) will provide collection containers

d) ACTION ITEM: Finalize flyer and send to subgroup to assist with event promotion (Leslie)

B. Professional growth and career advancement event

1. Panel: Women climbing up the career ladder at UIC

- a) Dates: 11/14, 11/16, 11/17, 11/28, 11/29, 11/30, 12/01, 12/02

- b) Suggestions for 3-4 panelists:
 - (1) Kathy Battee-Freeman, Associate Director for Career Development, Office of Career Services, kathy@uic.edu
 - (2) Marci Fanti, Director, Human Resources, College of Medicine, mritchie@uic.edu
 - (3) Angela Prazza Winters, Assistant Director for Undergraduate programs, Director of Business Scholars Program, prazza@uic.edu
 - (4) Ahlam Al-Kodmany, Administrative Director, Cancer Center, ryyan@uic.edu
 - (5) Alternate panelists
 - (a) Mamie Gray, Office Administrator, Department of Communication, mamie@uic.edu
 - (b) Jacquelyn Jancius, Director, Conflict of Interest, Office of the Vice Chancellor for Research, jancius@uic.edu
 - (c) Kris Zimmermann, Assistant Director, Center for Research on Women and Gender, kzimme3@uic.edu
 - (d) Caryn Bills-Windt, Associate Chancellor, Director, Office for Access and Equity, cabw@uic.edu
 - (e) Mitra Dutta, PhD, Vice Chancellor for Research, Office of the Vice Chancellor for Research, dutta@uic.edu
 - c) Event moderator: Carolyn Feller
 - d) Co-sponsors: CCSW-Minority Women
 - e) **ACTION ITEM: Draft invitation email to panelists (Leslie)**
 - f) **ACTION ITEM: Inquire about event space in SSB (Stephanie)**
 - g) **ACTION ITEM: Confirm date (pending)**
 - h) **ACTION ITEM: Invite panelists with confirmed date (pending)**
 - i) **ACTION ITEM: Draft promotion flyer and email (pending)**
- 2. Presentation: Effective use of social media for your department
 - a) Heather will be facilitating this presentation
 - b) **ACTION ITEM: Determine if CCSW can collaborate (Heather)**
- 3. Effective presentations and public speaking
 - a) Facilitator: Laurie Schellenberger
 - b) Leslie emailed Laurie and we are awaiting a response
- C. Wellness & concerns event
 - 1. Stress management and wellness
 - a) Aim for event in early spring semester
 - b) **ACTION ITEM: Contact Dr. Jenna Bauer to see if she available (Leslie)**
- D. CCSW needs assessment
 - 1. Conduct a formal assessment of women's needs at UIC
 - 2. Need to determine scope, timeline, and co-partners
 - 3. Kris shared details of previous CCSW assessments
 - 4. **ACTION ITEM: Share previous assessments with CCSW committee (Leslie & Heather)**
- E. Networking event
 - 1. Will co-sponsor an end of year CCSW event
 - 2. **ACTION ITEM: Inquire with CCSW and other subcommittees about co-sponsorship at 10/14 CCSW meeting (Leslie & Heather)**

IV. Co-sponsorship request

- A. CCSW-MW Event: Quick, Easy, and Inexpensive Professional/Personal Development Resources
 - 1. 12/07/2016, 3:30-5:00 pm, <https://ccsw.uic.edu/quick-easy-resources/>
- B. Requesting assistance with event promotion and 1 or 2 raffle prizes for attendees
 - 1. **ACTION ITEM: Donate UIC-related items (Leslie & Annmarie)**

V. Partner program announcements. Spread the word!

- A. WoRD Book Club
 - 1. Tuesday, November 15, 2016: *Between the World and Me*, Ta-Nehisi Coates, 12:00-1:00 p.m., DHSP 507
 - 2. Spring 2017: *We Should All Be Feminists*, Chimamanda Ngozi Adichie, Daley Library, 1-470
 - 3. Summer 2017: *Notorious RBG: The Life and Times of Ruth Bader Ginsburg*, Irin Carmon & Shana Knizhnik, DHSP 507
- B. Women's Leadership and Resource Center
 - 1. Feminism Lunch Lecture Series. Questions/accommodations? Please call [312.413.1025](tel:312.413.1025).
 - a) Meghan Daniel, From "Transactional to Transformational": Reproductive Justice and Margins to Center Organizing. Thursday, October 20, 12:30 – 1:30 PM, WLRC/CAN Programming Room – 1101 West Taylor Street, 3rd Floor (above the Chicago Public Library)
 - (1) RSVP by 10/19 at can.wlrc@gmail.com or <https://www.facebook.com/events/1085007248202468/>
 - b) Stella Pope Duarte, Feminine Archetypes in Chicano/Latino History. Thursday, November 17, 12:30 – 1:30 PM, Location TBA.
 - (1) RSVP by 11/12 at can.wlrc@gmail.com or <https://www.facebook.com/events/290204171343590/>

VI. Goals and open discussion

- A. None

VII. Meeting and event space

- A. Do you have a place that we can utilize for meetings and/or events? If so, please add information here: Rooms Spreadsheet: bit.ly/UICrooms

VIII. Next meeting: 11/10/2016, 12:00-1:00 p.m., West Campus, DHSP 507, 1640 W. Roosevelt Rd., Chicago, IL 60608