

## Chancellor's Committee on the Status of Women-Staff Advocacy Meeting Minutes

Thursday, November 10, 2016, 12:00-1:00 p.m.  
Room 507, Disability, Health, and Social Policy (DHSP) Building, 1640 W. Roosevelt Rd.

### Attendees

- Jenny Baker, Ophthalmology
- Leslie Carnahan, CRWG
- Heather Cohen, LCSL
- Carolyn Feller, Dentistry
- Geen Tomko, Disability
- Annmarie Vecchione, Campus Housing

### 2016-17 meetings (2<sup>nd</sup> Thursday of the month, alternating between East and West Campus

- 12/08/2016, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 01/12/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 02/09/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 03/09/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 04/13/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 05/11/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608

### Subgroups, 2016-17 activities

- Service event
  - Carolyn Feller, Leslie Carnahan, Annmarie Vecchione, Heather Cohen
- Panel: Women climbing up the career ladder at UIC
  - Anabelen Diaz, Kris Zimmermann, Leslie Carnahan, Heather Cohen, Carolyn Feller
- CCSW Needs Assessment
  - Geen Tomko, Leslie Carnahan, Jacquelyn Jancius

I. **Mission:** The Staff Advocacy Subcommittee addresses issues of interest to female staff members at UIC, including opportunities for professional growth and career advancement and discussion of common concerns across the campus.

### II. **CCSW Updates**

#### A. Budget

1. We have not received notification of a final budget as of 11/10/2016

### III. **2016-17 Activities**

#### A. Service event

1. UIC Pop-Up Pantry collection drive

##### a) Logistics

- (1) Collection will be the week of 11/7
- (2) Final pick up from the POP UP team on Monday, 11/14
- (3) 4 collection stations on campus: DENT, DHSP, SSB, UH

##### b) **ACTION ITEM: Pop-Up Pantry staff will collect items on Monday, 11/14/2016**

#### B. Professional growth and career advancement event

1. Panel: Women climbing up the career ladder at UIC

##### a) Date: Tuesday, 11/29/2016, 12:00-1:15 p.m.

##### b) Location: SSB, Conference Room B

##### c) Confirmed panelists

- (1) Ahlam Al-Kodmany, Administrative Director, Cancer Center, [ryyan@uic.edu](mailto:ryyan@uic.edu)
- (2) Kathy Battee-Freeman, Associate Director for Career Development, Office of Career Services, [kathy@uic.edu](mailto:kathy@uic.edu)

- (3) Angela Prazza Winters, Assistant Director for Undergraduate programs, Director of Business Scholars Program, [prazza@uic.edu](mailto:prazza@uic.edu)
- (4) Kris Zimmermann, Assistant Director, Center for Research on Women and Gender, [kzimme3@uic.edu](mailto:kzimme3@uic.edu)
- d) Event moderator: Carolyn Feller
- e) Co-sponsors: CCSW-Minority Women, Office of Career Services
- f) **ACTION ITEM: Leslie will distribute promotion flyer and email to listservs and panelists on 11/15, 11/21, and 11/28**
- g) **ACTION ITEM: Carolyn will draft questions for panelists**
- h) **ACTION ITEM: Leslie will share questions with panelists once finalized**
- 2. Effective presentations and public speaking
  - a) Facilitator: Laurie Schellenberger
  - b) Leslie emailed Laurie and we are awaiting a response
  - c) **ACTION ITEM: Leslie will send follow-up email to Laurie Schellenberger to f/u and also inquire about other topic possibilities**
- C. Wellness & self-care event
  - 1. Stress management and wellness
    - a) Aim for event in early spring semester
    - b) **ACTION ITEM: Contact Dr. Jenna Bauer to see if she available (Leslie)**
- D. CCSW needs assessment
  - 1. Conduct a formal assessment of women's needs at UIC
  - 2. Need to determine scope, timeline, and co-partners
  - 3. Kris shared details of previous CCSW assessments
  - 4. **ACTION ITEM: Geen will draft and send email to CCSW committee to gauge interest in participation**
- E. Networking event
  - 1. Will co-sponsor an end of year CCSW event
  - 2. **ACTION ITEM: Inquire with CCSW and other subcommittees about co-sponsorship at 10/14 CCSW meeting (Leslie & Heather)**

#### IV. Co-sponsored events

- A. CCSW-MW event: Quick, Easy, and Inexpensive Professional/Personal Development Resources
  - 1. 12/07/2016, 3:30-5:00 pm, UIC Student Services Building, 1st floor, Conference Room C located at 1200 W. Harrison in Chicago, IL 60607
  - 2. Event description: Limited financial resources do not have to stop you from continuing your professional development. Get an overview of some resources available on and off campus from [Katherine Battee-Freeman \(Career Development Professional\)](#) and share the resources you know about with other participants. Open to women and men from UIC and the greater Chicago community.
  - 3. Registration: <https://ccsw.uic.edu/quick-easy-resources/>
  - 4. Requesting assistance with event promotion and 1 or 2 raffle prizes for attendees
    - a) **ACTION ITEM: Donate UIC-related items (Leslie & Annmarie)**
- B. Academic Professional Advisory Committee (APAC) event: Social Media for Your Department or Organization (Beginner to Intermediate)
  - 1. 12/07/2016, 12:00-1:00 pm, UH 1501, 601 S. Morgan
  - 2. Registration: [https://uic.qualtrics.com/SE/?SID=SV\\_51nFqvgVD1h8A4d](https://uic.qualtrics.com/SE/?SID=SV_51nFqvgVD1h8A4d)

3. Event description: Has your department been contemplating getting into social media, or just getting better, but you're not sure where to start? Do you feel like you're not hitting the audience you first started your Facebook page or Twitter account for? We'll go through popular social media programs, which audiences are where, how to put out engaging content and build your followers. By the end of the workshop you'll have a plan on how to get started or revamp, how to efficiently use your time, and how to check in with your accounts to make sure your office is getting out of it what you want.
4. Session will be repeated on West Campus in February 2017

**V. Partner program announcements. Spread the word!**

A. WoRD Book Club

1. Tuesday, November 15, 2016: *Between the World and Me*, Ta-Nehisi Coates, 12:00-1:00 p.m., DHSP 507
2. Spring 2017: *We Should All Be Feminists*, Chimamanda Ngozi Adichie, Daley Library, 1-470
3. Summer 2017: *Notorious RBG: The Life and Times of Ruth Bader Ginsburg*, Irin Carmon & Shana Knizhnik, DHSP 507

B. Women's Leadership and Resource Center

1. Feminism Lunch Lecture Series. Questions/accommodations? Please call [312.413.1025](tel:312.413.1025).
  - a) Stella Pope Duarte, *Feminine Archetypes in Chicano/Latino History*. Thursday, November 17, 12:30 – 1:30 PM, Location TBA.
    - (1) RSVP by 11/12 at [can.wlrc@gmail.com](mailto:can.wlrc@gmail.com) or <https://www.facebook.com/events/290204171343590/>

**VI. Goals and open discussion**

- A. None

**VII. Meeting and event space**

- A. Do you have a place that we can utilize for meetings and/or events? If so, please add information here: Rooms Spreadsheet: [bit.ly/UICrooms](http://bit.ly/UICrooms)

**VIII. Next meeting:** 12/08/2016, 12:00-1:00 p.m., East Campus, UH 1501, 601 S. Morgan St., Chicago, IL 60607