

Chancellor's Committee on the Status of Women-Staff Advocacy Meeting Minutes

Thursday, December 8, 2016, 12:00-1:00 p.m.
Room 1501, University Hall (UH), 601 S. Morgan St..

Attendees

- Laura Barnett, OBFS
- Leslie Carnahan, CRWG
- Heather Cohen, LCSL
- Nikki Gottlieb, Honors College
- Carolyn Feller, Dentistry
- Geen Tomko, Disability
- Annmarie Vecchione, Campus Housing

2016-17 meetings (2nd Thursday of the month, alternating between East and West Campus

- 01/12/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 02/09/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 03/09/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608
- 04/13/2017, 12:00-1:00 p.m., Room 1501, UH, 601 S. Morgan St., Chicago, IL 60607
- 05/11/2017, 12:00-1:00 p.m., Room 507, DHSP, 1640 W. Roosevelt Rd., Chicago, IL 60608

I. **Mission:** The Staff Advocacy Subcommittee addresses issues of interest to female staff members at UIC, including opportunities for professional growth and career advancement and discussion of common concerns across the campus.

II. **CCSW Updates**

- A. Staff Advocacy co-chair update
 1. Leslie is ending co-chair term in December 2016
 2. Carolyn Feller will be starting her term as co-chair in January 2017
- B. Budget
 1. Update given in 12/03/2016, subcommittee can expect a similar budget as in prior years, more information forthcoming

III. **2016-17 Activities**

- A. Completed
 1. Service event
 - a) UIC Pop-Up Pantry collection drive re-cap
 2. Professional growth and career advancement event
 - a) Panel discussion: Women Climbing Up the Career Ladder at UIC
 - b) Social Media for Your Department or Organization
- B. Planning in process
 1. Effective presentations and public speaking
 - a) Facilitator: Laurie Schellenberger
 - b) Date & time: Friday, February 3, 2017, from 12:00 to 1:00 p.m.
 - c) Location: Room 1-470, Daley Library, 801 S. Morgan St.
 - d) **ACTION ITEM: Registration form, add space for attendees to ask questions in advance (??)**
 - e) **ACTION ITEM: Finalize and distribute flyer (Heather)**
 - f) **ACTION ITEM: Continue working with Laurie to finalize event (Carolyn & Heather)**
 2. Wellness & self-care event
 - a) Stress management and wellness
 - (1) Aim for event in early spring semester
 - (2) Carol Peterson (UIC Wellness Center) was suggested as an alternate facilitator
 - (3) **ACTION ITEM: Contact Dr. Jenna Bauer in January 2017 to see if she available (Leslie)**

- C. CCSW needs assessment
 1. Conduct a formal assessment of women's needs at UIC
 2. Need to determine scope, timeline, and co-partners
 3. Geen has drafted letter inviting other CCSW members to participate
 4. **ACTION ITEM: Geen will send email to CCSW committee to gauge interest in participation**
- D. Networking event
 1. Will co-sponsor an end of year CCSW event
 2. **ACTION ITEM: Inquire with CCSW and other subcommittees about co-sponsorship at 01/06/2017 CCSW meeting (Leslie & Heather)**

IV. Co-sponsored events

- A. CCSW-MW event: Quick, Easy, and Inexpensive Professional/Personal Development Resources
- B. Academic Professional Advisory Committee (APAC) event: Social Media for Your Department or Organization (Beginner to Intermediate)

V. Partner program announcements. Spread the word!

- A. CCSW General Meeting
 1. Friday, January 6, 2017, 12:00-1:00 p.m., East Campus in UH 2750
 - a) If you are unable to join in-person, you can call-in call-in: Dial +1 (877) 336-1829, Access Code: 2188568
- B. WoRD Book Club
 1. Spring 2017: *We Should All Be Feminists*, Chimamanda Ngozi Adichie, Daley Library, 1-470
 2. Summer 2017: *Notorious RBG: The Life and Times of Ruth Bader Ginsburg*, Irin Carmon & Shana Knizhnik, DHSP 507
- C. Women's Leadership and Resource Center

VI. Goals and open discussion

- A. Idea for an event in the spring (~March 2017): The Power of Improv in the Workplace. Laura Barnett, a recent graduate of the Second City Improv program, volunteered to share what she has learned about "Yes, And...." She said she can also facilitate improv games which will exercise our adaptability muscles.

VII. Meeting and event space

- A. Do you have a place that we can utilize for meetings and/or events? If so, please add information here: Rooms Spreadsheet: bit.ly/UICrooms

VIII. Next meeting: 01/12/2017, 12:00-1:00 p.m., West Campus, DHSP 507, 1640 W. Roosevelt Rd., Chicago, IL 60608

Website: <https://ccsw.uic.edu>
 Facebook: <https://www.facebook.com/uic.ccsw/>
 LinkedIn: <https://www.linkedin.com/groups/2666652>