

**CCSW Meeting Minutes**  
**1/6/2017**  
**2750 UH**  
**12:00 – 1:00 PM**

- I) Attendance
  - Diane Underwood
  - Mamie Gray
  - Leslie
  - Dr. Phyllis Hayes
  - Laura Barnett
  - Catherine Williams
  - Caroline Feller
- II) Co-Chairs' Report
  - A) Meetings
    - 1) Jan 6, March 3, May 5 in 2750 UH
    - 2) Feb 3, April 7 in 307B AOB
  - B) Budget
    - 1) \$11,500
    - 2) Catherine Williams and Kat Aldag will discuss the distribution of funds to subcommittees looking for more money.
- III) Subcommittee Reports
  - A) Faculty Development and Concerns – N/A
  - B) Minority Concerns – N/A
  - C) Staff Advocacy
    - 1) Welcome Caroline as Co-Chair
    - 2) Finalizing Spring planning
      - (i) Waiting for budget
    - 3) Diverse Word Styles presentation by Laurie
      - (i) February 3<sup>rd</sup> – Daley Library 1470
    - 4) Self-Care event
      - (i) Jenna Bauer or Caroline Peterson as possible speakers?
    - 5) Jean's email
      - (i) Needs Assessment for women needs larger body of data
        - (a) Propose that the Chancellor and all of the CCSW subcommittees spread the word
        - (ii) Respond to email by January 15
  - D) Student Concerns

- 1) Students interested in joining Student Concerns subcommittee?
- E) Community Relations and Communications
- 1) Email about scheduling Ladies' Night Out
    - (i) Athletics are working on flyer
    - (ii) Bring any "re-gifts" to use as raffle items
    - (iii) We can buy tickets individually for survivors
    - (iv) Invite other status committees to participate
    - (v) Questions at bottom of email
      - (a) Were directed to the researchers, but anyone can add their ideas
    - (vi) Speaker?
      - (a) Expert from the Cancer Center
    - (vii) Don't specify "BREAST cancer survivors" – just "cancer survivors"
    - (viii) Cancer awareness for track team?
      - (a) Yes. Track is scheduled when the CCSW is less active (summer)
      - (b) Mamrie will talk to Athletics
        - We would like to support the track team and have them support us.
    - (ix) Price of tickets?
      - (a) Unsure as of now – changing to a healthy menu
        - Lyfe Kitchen offered 25% off
        - Jason's Deli and Panera are being considered as options
      - (b) Expecting 70 people
        - Ordered cancer-ribbon hats and healthy treats in gift bags for guests
      - (c) Accepting Donations?
        - Yes – including cash
      - (d) Transportation – bus?
        - No. The goal will be free parking (like last year)